



***AFASA AFRICAN FESTIVAL, 2025
Vendor Registration & Agreement Form***

GENERAL INFORMATION

Can you believe it? AFASA has existed for over 30 years, and it is still going strong. We would like you to join us in the celebrations. The 2025 African Festival, “**AFASA African Festival, 2025**,” will feature local bands that will perform African genres, an acclaimed local DJ, who will spin a variety of African and Diaspora African music, and an African marketplace, where festival attendees can sample and/or buy African and Diaspora African (Caribbean, Soul food) cuisines, crafts, fashion/fabric, jewelry, decor, etc. from festival vendors.

In order to participate as a vendor at the festival you must complete this entire application and submit it along with the requested forms by the required dates. To assist you in preparing for the festival, following is a list of important dates:

Event: ***AFASA African Festival, 2025***
Date: Saturday April 5, 2025
Venue: ASU West Campus, 4701 W. Thunderbird Rd, Glendale, AZ
Duration: 12:00 – 6:00 PM

The AFASA African Festival is a family friendly event, and is open to the public.

Payments must be received by March 28, 2025

BOOTH FEES (Limited spaces)

	Fee
Food Vendor:	\$150
Non-Food Vendor:	\$50
Information Booth:	\$50

PROGRAM ADVERTISING FEES (PDF)

	Fee
Half-Page:	\$150

FESTIVAL SCHEDULE

11:00 AM – 12:00 PM: Vendors check in and begin setting up
12:00 – 6:00 PM: Festival Activities/Festivities
6:00 – 6:45 PM: Vendors pack up and exit the venue

Vendor booth must be staffed during the festival

For any question(s), please **contact us @ afasaorg92@gmail.com** or (623-218-4688).

Thank you for being a friend of Africa and AFASA!



AFASA African Festival, 2025 - VENDOR REGISTRATION/INFORMATION FORM

Company/Organization Name: _____

Contact Name(s): _____

Phone Number(s): _____

Fax Number(s): _____

Web site URL: _____

E-mail Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Type of Business: _____

Description of items to be sold or exhibited:

Booth Options:

Food Vendors (not allowed to sell water, beverages, or drinks)
2 tables and 2 chairs

Arts & Crafts (no food/drinks)
1 table and 2 chairs

Information/Non-Profit Org. (no sales)
1 table and 1 chair

PAYMENT

Please make your **Certified Check OR Money Order** payable to:
African Association of Arizona (AFASA); Cash will be accepted

MAIL YOUR PAYMENT to:

AFASA, 8050 North 19th Avenue, #291, Phoenix, Arizona 85021

Registration form & payment must be received (in hand) by March 28, 2025.



VENDOR AGREEMENT

As a Vendor/Exhibitor participating in the 2025 AFASA African Festival, I/We agree to the following conditions and guidelines: Please initial each line:

_____ I agree: Only the Festival organizer, AFASA, is permitted to sell and/or distribute drinks (water, soft drinks, etc.) at the festival.

_____ I agree: Any sale or distribution of festival paraphernalia (t-shirts, hats, mugs, etc. with references to "African festival," etc. on them) is prohibited. Only the Festival organizer, AFASA, is allowed to sell/distribute festival paraphernalia.

_____ I agree: Vendors/Exhibitors are responsible for obtaining and providing a City of Phoenix Sales Tax License, or any and all applicable Maricopa County and/or Arizona State License(s). For the City of Phoenix License, vendors can go to <http://phoenix.gov/ftpalias/plt/tempinst.pdf> to download the form or call 602-262-6785.

_____ I agree: All Food vendors must attend a Food Vendors Orientation Meeting on **March 28, 2025 at 7:00 PM**, which will take place on Zoom (the meeting link will be sent to all registered food vendors). All Food vendors must have all applicable Arizona food permits and/or licenses. The Registration Form must be accompanied by a copy of all applicable permits and licenses. **Failure to conform to the standards of the State of Arizona and/or Maricopa County Food Inspector constitutes grounds for the organizers of the festival, or the aforementioned government agencies to shut down the vendor without compensation or refund.**

_____ I agree: All Vendors/Exhibitors are responsible for completely setting up their booths between 11:00 AM and 12:00 PM on April 5, 2025.

_____ I agree: No music is allowed in the vendor booths unless it has been explicitly granted by AFASA. The following are strictly prohibited: burning of materials, sale of firearms/bootleg tapes/counterfeit materials, and distributing flyers or information at the festival entrance or festival premises.

_____ I agree: The organizers, sponsors, and host of the festival are not liable for lost or stolen items.

_____ I agree: Any Vendor/Exhibitor that breaches this agreement forfeits his/her right to participate, and may be asked to leave without compensation/refund.

_____ I agree: This registration form applies to only one Vendor/Exhibitor, whose name appears on it.

_____ I agree: All payments are non-refundable. All AFASA festival booth and/or advertisement space purchases are final and non-transferable.

_____ I agree: I will bring a generator for all appliances that I plan to use.

_____ I agree: I will not damage the grounds or properties at the venue of the festival, or I could be held liable, financially and/or otherwise, by festival organizer(s) and/or the owner(s) of the venue.

The African Festival is alcohol-free, illegal drug-free, and a family event.



My signature indicates that I understand and agree to comply with all the conditions and guidelines stated above. In addition, the vendor agrees to indemnify and hold harmless the African Association of Arizona (AFASA) and members of its executive committee, Arizona State University, and official sponsors of the **AFASA African Festival, 2025** from any claim, demand, or damage, including legal fees. This includes assertions of any third party, arising out of the vendors' conduct or use of the festival site.

In addition, I have submitted all the following forms with my registration form

- ___ 4-page Vendor Registration & Agreement Form, initialed and signed
- ___ Arts and Crafts vendors: include a photo of your products
- ___ Only certified check or money order (**no personal and/or business check**) payable to African Association of AZ or AFASA, or cash will be accepted
- ___ Applicable 2025 Phoenix, Maricopa County, and Arizona State Tax Licenses
- ___ Food vendors must provide a photocopy of 2025 food permit(s) and license(s)

Print Name: _____

Title: _____

Signature: _____

Date: _____